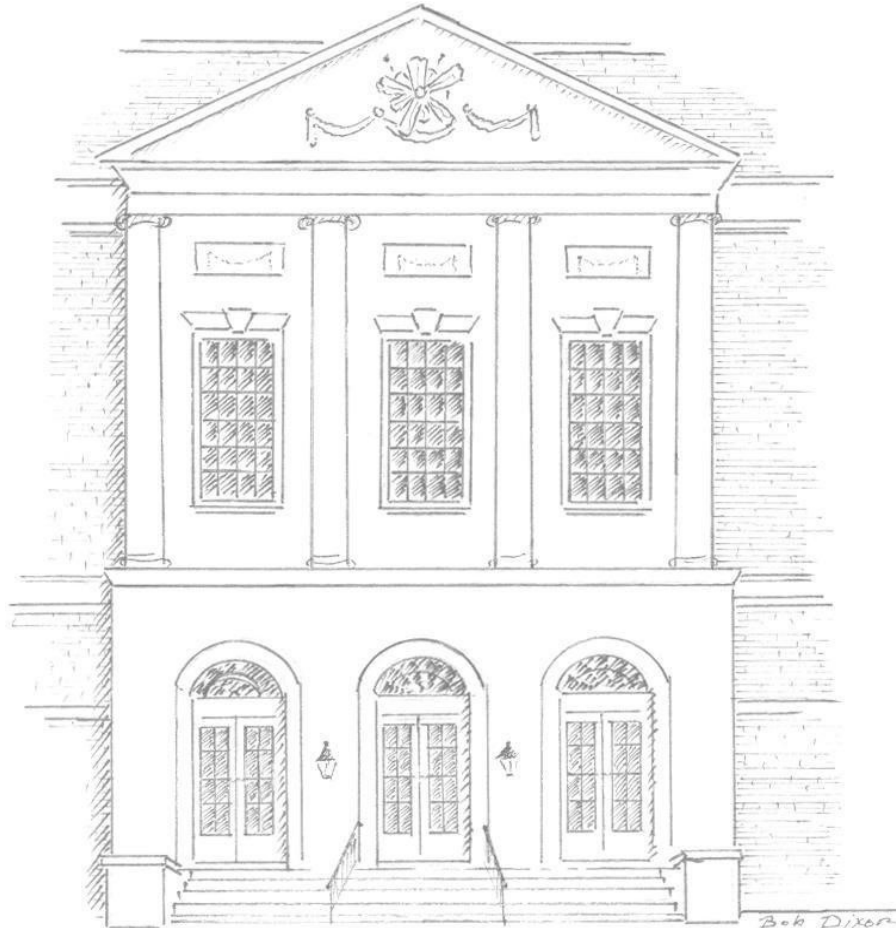


City of Thomasville Municipal Auditorium Rental Packet

From the Boston Pops to the Thomasville Music and Drama Troupe, the Thomasville Municipal Auditorium has hosted some of the most talented groups in the world. The Municipal Auditorium has been an integral part of the Thomasville community since it was built in 1940.



144 East Jackson Street

Thomasville, GA 31792

For more information, to check availability, or to reserve the
Municipal Auditorium, please contact:

Sherri Nix- 229-227-4154, sherrin@thomasville.org

CoT Municipal Auditorium Specifications

Stage Information:

- Proscenium width: 35' 3"
- Front curtain to back wall: 28'
- Back wall to front of black pit cover: 45' 4"
- Stage right wing: 8'
- Stage left wing: 7'
- Front curtain (maroon) is a motorized contour drape
- Three sets and borders (black)
- Act traveler and mid-stage traveler
- Flat cyclorama (light blue) with no side tabs

First five pipes are dead hung; all others are on a counterweight system. There is approx. 6' of fly space above the trim.

Sound System:

- 2 custom speakers with digital equalizers and monitors- JBL professional Verve Series
- Crown Professional Series amplifiers
- Tascam CD/cassette combo (recording capabilities)
- Digital mixing console
- Dual mix positions
- Dynamic, condenser, and wireless microphones (x4 wireless)
- Analog and digital equalizer
- Clearcom production intercom system with listening stations backstage and in sound booth

Lighting System

- ETC Sensor SR48 dimmer rack
- ETC Express 24/28 digital control console
- L&E par 64 fixture 79-01
- ETC Source 4 ellipsoial 419-450

House Seating:

- Maximum capacity: 1,172
- Floor level- 833 seats + 2 wheelchair spaces
- Balcony level- 338 seats

Audience seating on the stage, stage wings, and/or aisles is not permitted. Seating chart available upon request.

Misc. Items:

- Tables: six 60" rounds, six 6' rectangular, four 8' rectangular
- Chairs: 72 metal folding chairs
- Clothing racks: 3

These items are available on a first-come-first-served basis at no additional charge. Please check on their availability at the time of your booking.

City of Thomasville Municipal Auditorium Fee Schedule

	<u>Commercial Events</u>	<u>Non-Profit Events</u>	<u>School Events or Graduations Where No Revenue is Collected</u>	<u>Total</u>
First Day (includes mandatory clean-up fee)	\$1,575	\$1,075	\$825	
Additional Days	\$1,025/per day	\$525/per day	\$275/per day	
Half Day Move In or Move Out <u>Outside of Regular Business Hours</u> (8am-5pm M-F, excluding CoT Holidays)	\$525	\$275	\$150	
Council Chambers (limited availability)	\$135	\$135	\$135	
Stage Extender Removal	\$470	\$470	\$470	
Reception Room Only	\$300	\$300	\$300	
Reception Room w/Auditorium Rental	\$150	\$150	\$150	
Fire Watch (required when deemed necessary by the Fire Marshall)	\$25/hour	\$25/hour	\$25/hour	
Additional cleaning of Auditorium- No Dressing Rooms (Auditorium restrooms, lobby, and seating areas)	\$98	\$98	\$98	
Additional cleaning of Reception Room, kitchen, and ground floor restrooms	\$48	\$48	\$48	

Additional cleaning of dressing rooms, Auditorium restrooms, lobby, and seating areas	\$112	\$112	\$112	
Grand total				

City of Thomasville Municipal Auditorium Reservation Requirements

- No smoking is allowed in the Municipal Auditorium.
- No food or drink is permitted in the Auditorium seating areas (including the balcony).
- Refreshments can be served in the first floor lobby area or in the Reception Room (as reserved).
- The building is professionally cleaned between reservations. If you require additional cleanings these will be arranged at the expense of the reservation holder. Additional cleanings may be required for multi-day reservations.
- The Auditorium Manager will be on-site during the rental period; manager will lock and unlock the building and troubleshoot problems as they arise.
- Auditorium Manager can run very basic sound and lighting. If more is required, it is the renter’s responsibility to contract with an outside sound/lighting company.
- Adult supervision for minors is the responsibility of the renter and is required at all times. The Auditorium Manager is not considered adult supervision.
- Dressing room stools are not to be removed from the dressing rooms.
- Due to the public nature of the Municipal Auditorium building, posting of additional signage throughout the building is acceptable *only* with prior approval. Please contact Sherri (229-227-4154) for approval.
- Renter is responsible for any and all damages to the Municipal Auditorium building caused by acts of the Renter or its agents, employees, patrons, guests, and/or artists, whether accidental or otherwise. Renter agrees to leave the facility in the same condition it existed on the date that rental commenced.
- Lights and/or special effects that emit flames or cause excessive heat and/or emit water cannot touch curtains. All water must be cleaned off the stage after each use.
- Pinning and/or taping the curtains in any way is not permitted.
- Checks should be made payable to *City of Thomasville*
- A separate damage deposit check in the amount of \$2,000 will be held and not cashed unless damage to the building is incurred. Damage deposit check will be mailed back to renter after the event.
- Damage deposit check and all total fees are due 30 days prior to move-in.

Renter Initials: _____

Date: _____

Pyrotechnics of any kind are prohibited in the City of Thomasville Municipal Auditorium without the prior approval of the Thomasville Fire Rescue Fire Marshall.

Please check below if you will be using of the following items (or check “I will not be using any type of pyrotechnics”): You must check at least one option.

- Any type of smoke machine
- Anything that uses gun powder, flash powder or flash pots
- Natural vegetation (straw, hay, etc.)
- Dry Ice
- Candles or open flames of any kind (includes lighters)
- Pyrotechnics of any type
- I will not be using any type of pyrotechnics

Per the State of Georgia Rules and Regulations for the State Minimum Fire Standards, please see the following:

Rule 120-3-3. “In Group A public assembly occupancies having an occupant load greater than 100 with fixed seating, a minimum ceiling height of 25 feet **and that have a minimum of two certified fire fighters on site with proper firefighting equipment as determined by the local fire official**, pyrotechnic special effect devices shall be permitted to be used on stages before proximate audiences for ceremonial or religious purposes, as part of a demonstration in exhibits, or as part of a performance, **provided that precautions satisfactory to the authority having jurisdiction are taken to prevent ignition of any combustible material and use of the pyrotechnic device complies with NFPA 1126, Standard for the Use of Pyrotechnics before a Proximate Audience, as adopted by Chapter 120-3-22 Rules and Regulations of the Safety Fire Commissioner.** The ceiling height may be lowered to a minimum of 15 feet upon approval of the authority having jurisdiction having witnessed a demonstration shot of all types of devices being used in the display.

I verify that I have read the Municipal Auditorium Rules and Regulations regarding use of pyrotechnics and agree to adhere to all rules and regulations as stated and that everything I have stated above is true to the best of my knowledge.

Signature of Renter

Date

City of Thomasville Municipal Auditorium Reservation Contract

All fields are required

Organization Name: _____

Type of Performance: _____

Reservation Date(s): _____

Requested Time to Open/Close Auditorium Each Day:

_____ (Open) _____ (Close)

Contact Name: _____

Contact Email: _____

Contact Phone Number: _____ (Cell) _____ (Home)

My signature below signifies that as a representative of the organization renting the Municipal Auditorium I have read all reservation guidelines and will ensure that these guidelines are followed by myself and all organization representatives during the rental period. I also understand that this contract may be amended if facility damages are found following the walk through inspection of the building after the rental reservation period indicated on this contract.

Signature of Renter

Date

Signature of CoT Representative

Date

FOR OFFICE USE ONLY:

TOTAL FEES: _____ *(To be paid 30 days prior to move in date.)*

DAMAGE DEPOSIT (separate check): **\$2,000** *(To be paid 30 days prior to move in date.)*